

MISSISSIPPI DELTA COMMUNITY COLLEGE STEP-BY-STEP APPLICATION CHECKLIST FOR THE PHLEBOTOMY

- _____ **Read all Sections on the PBT website tabs: Application, Procedure & Program Cost** (Minimum Admission Requirements, Directions to Apply, Selection, Student Responsibilities, Progression, Policy on Readmission to Health Science Programs, and Program Cost), **Standard Functions** and **Advanced Placement**
- _____ Complete the MDCC General Admissions Requirements by logging in or creating a MDCC MyDelta account and submit your online MDCC school admission/readmission application. Link to admissions (<https://www.msdelta.edu/admissions/index.php>)
- _____ Complete the MDCC Health Science application
- _____ Successfully complete prior to admission into the program: a biology course within the past 5 years, either in high school or college with a grade of “C” or better. This requirement may be waived for applicants who have been employed in a healthcare capacity providing patient care for at least 6 months within the past 5 years. A letter from the employer is required for this requirement to be waived
- _____ E-Script or mail all official transcripts (including High School) to the MDCC Office of Admissions. All transcripts must be on file by July 1 for fall applications and November 30 for spring applications.
- _____ Submit ACT scores to the MDCC Office of Admissions. Must be on file by March 1 for fall applications and November 12 for spring applications
- _____ Review the online mandatory Health Sciences policies found on the main Health Science webpage – direct link below <https://www.msdelta.edu/programs/health-sciences/program-policies/admission-policy.php>
- _____ Review the online licensure Professional Licensure/Certification as it relates to Phlebotomy found on the programs website under *Program Overview*- direct link: <https://www.msdelta.edu/programs/health-sciences/phlebotomy/overview.php>

Each applicant will be notified by email of conditional acceptance or non-acceptance after the application process closes. Information on acceptance will not be given over the phone or before all students are notified by email.

If you have any questions, please contact the program director Mrs. Janet Cooper (jcooper@msdelta.edu) or the Allied Health Office Coordinator Mrs. Phylcia McGee (pmcgee@msdelta.edu).

Mississippi Delta Community College does not discriminate on the basis of age, race, color, national origin, religion, sex, sexual orientation, gender identity or expression, physical or mental disability, pregnancy, or veteran status in its educational programs and activities or in its employment practices. The following person has been designated to handle inquiries regarding the non-discrimination policies: Waunita Roberts Jones, Executive Director of Human Resources, Stauffer-Wood Administration Building, Suite 144, Office 145, P. O. Box 668, Moorhead, MS 38761, 662-246-6390;

EEOC@msdelta.edu.